Village of Garrettsville, Zoning Department

8213 High Street Garrettsville, Ohio 44231 Phone: 330-527-2070 Fax: 330-527-5819

APPLICATION FOR RESIDENTIAL ZONING CERTIFICATE

Garrettsville Village, Portage County, Ohio

Residential ordinances listed on the Web Site which may apply are:
Zoning Districts: R-1, Chapt.1169, R-2, Chapt.1171, R-3, Chapt.1173, R-4, Chapt.1174, Structure and Construction Regulations Chapt.1165

PLEASE SUBMIT ONE COPY OF THIS APPLICATION TO THE ZONING INSPECTOR WITH A CHECK FOR THE PROPER FEE.

MAKE CHECKS PAYABLE TO: THE VILLAGE OF GARRETTSVILLE.

For new Construction, an Owners/Builders Documentation of Site Plan Compliance Affidavit must accompany this application which may be found on our Web Site.

Date:	1 0 11	on Number:	
Name of Applicant:			
Address:			
	Phone:		
Name of Property Owne	er if different from above:		_
Address:			
	Phone:		
	ade for a zoning certificate for the following propos		
			_
Address of property invo	olved:		
Zoning district in which	property is located: (refer to zoning map on web si	te)	
Size of Building or Addi	ition:		
Width:	Feet Height:	Feet	
Length:	Feet Area:	Square Feet	
Description of Property	(for new construction):		
Feet of frontage	on road or other dedicated right-of-way:	Feet	
Width of lot at s	setback or front building line:	Feet	
Width & Depth	of lot:/ Feet Area of lot:	Square Feet	

Lo	cation of building or structure on the property or lot:
Fre	ont Yard: feet from edge of road right-of way to proposed building or addition.
Le	ft Side Yard: feet from property line to proposed building or addition.
Ri	ght Side Yard: feet from property line to proposed building or addition.
Re	ar Yard: feet from property line to proposed building or addition.
Us	e of proposed building, structure or addition:
(1	.) The following information must be submitted with this application:
a.	A plot plan drawn to scale showing the exact dimensions of the lot to be built upon and the relationship of said lot to surrounding roads, easements and other rights-of-way; and to adjacent structures or buildings.
b.	The location, dimensions, height and bulk of all structures to be erected.
c.	The intended use of all proposed structures to be erected.
d.	The yard, open area, parking and service space, dimensions and access points to roads, driveways, and any other pertinent lot use data.
e.	Approval by the responsible health authorities – No zoning certificate shall be issued without written evidence that the Village Board of Public Affairs and/or the responsible health authority has approved the proposed sanitary sewerage disposal system for the use for which the certificate has been requested if applicable.
f.	Any other pertinent data as may be necessary to determine and provide for the adherence of the Garrettsville Village Zoning Ordinances.
g.	Per Village Ordinance, all contractors must provide external dumpsters and porta john facilities at major construction sites per discretion of Village/Zoning: YES NO Signature of Contractor Required/Date
h.	At each major construction site, all contractors must keep village roads free from road debris, such as injurious materials, rocks, mud, dirt, etc. from construction vehicles or from any other means
	Garrettsville Codified Ordinance 1139.02(f) states: "Each zoning certificate issued shall include a section where the Zoning Inspector shall, at his/her discretion, and based on the type, size, anticipated project duration and anticipated waste material generated, specify whether the site of the work to be performed must include portable toilet facilities ("porta Potty") and/or receptacle for trash and building refuse (dumpster"). In addition to any other penalties provided for the Chapter, failure to provide such equipment when the requirement to do so is endorsed on the zoning certificate shall be cause for the issuance of a "Stop Work Order" by the Zoning Inspector, revocation of the zoning certificate, and/or notification of the Portage County Building Department.

Signature of Contractor Required/Date

The Garrettsville Utility Department has inspected this property and finds Village sewer and water available. We further notify and request Owner/Builder to install a minimum 6" sanitary line to dwelling and a minimum of 3/4" water supply. Official stipulation if necessary. (Phone: 330-527-2080) Signature: Date The Clerk of the Board of Public Affairs has received payment for \(\subseteq \text{Water and/or } \subseteq \text{Sewer Tap-In} \) Permits with the approval of the Utility Department. (Phone: 330-527-4424) Signature: Date k. The Garrettsville Street Department has inspected this property for intended culvert, curb cut and driveway location and finds it acceptable. Official stipulation if necessary. (Phone: 330-527-2150) Signature: The Income Tax Clerk of the Village of Garrettsville has been notified of all contractors and sub-contractors working within the Village for tax purposes. (Phone: 330-527-2179) Signature: _ Date m. Acknowledgment: Alterations of existing surface drainage that adversely affects neighboring properties be they private citizen, Village or right of way, may result in civil liability to this property owner and the contractor. n. Property owner/applicant will supply Zoning Inspector with a location survey such as that required by a lending institution within 30 days of the completion of the foundation. Signature of Property Owner Signature of Applicant Date Date NOTE: Zoning certificates/permits shall become void at the expiration of six (6) months after date of issuance

(2.) The following signatures must be obtained by the applicant prior to the issuance of a zoning permit.

NOTE: Zoning certificates/permits shall become void at the expiration of six (6) months after date of issuance unless construction is started. If no construction is started or use changed within six (6) months of date of permit, a new permit and fee are required upon expiration.

Upon receipt of a Garrettsville Village Zoning Permit, you must contact the Portage County Building Department to obtain the necessary county permit(s).

Completion of zoning forms is the sole responsibility of the Applicant. Applications which are incorrect, incomplete or are submitted without fees or necessary attachments will not be accepted for filing and will be returned to Applicant for correction.

Portage County Building Inspection Department 449 South Meridian Street Ravenna, Ohio 44266 Telephone: 330-297-3530

Village of Garrettsville INCOME TAX DEPARTMENT

8213 High Street PO Box 306 Garrettsville, Ohio 44231-0306

Phone: 330-527-2179 Fax: 330-527-5819

As required by Ordinance 171.02, (1) of Garrettsville's Codified Ordinances, please list all of the contractors

and sub-contractors who will be working on the project for which the certificate is being applied. Applicant:								
Project Location: Type of Project: This form must be returned with your Application for Zoning Certificate.								
						Contractor/Sub-Contractor	Address	Phone & Fax Numbers (If Available)